RETURN TO SCHOOL
STEP 2 - PROGRESS REVIEW WORKSHEET

WHAT IS MY TASK IN THE PROCESS?
Request a copy of your child’s IEP and progress report to review and prepare for meeting with the school team regarding possible regression (what was lost) and needed services.

Tip - Contact your child’s school (make requests in writing via email or letter)

IMPORTANT TO KNOW - What to do, say or ask

<table>
<thead>
<tr>
<th>Task</th>
<th>Steps</th>
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| Compare your child’s level of functioning on each Present Level of Performance (PLEP) in the IEP with your child’s current functioning | 1) Ask what data and evaluations will be used to determine your child’s current present levels of performance (baseline).
|                                                                      | 2) Make a list (on the back of this worksheet) of your child’s current needs and areas they have lost skills. |
| Review each IEP goal to determine loss of skills or progress during school closure. | 1) Highlight goals your child did not master.
|                                                                      | 2) List any goals that were mastered that need new goals written. |

Tip - Tennessee Department of Education guidance says school districts should have a plan for collecting regression and recoupment data and providing remediation and/or compensatory services

SKILLS AND ABILITIES - Consider the impact of time away from school

Record positive and negative observations
Reading__________________________________________
Math___________________________________________
Communication___________________________________
Social, emotional and behavior skills________________
Mobility_________________________________________
Other___________________________________________

Tip - Use the back of this worksheet for additional notes

BIGGEST CHALLENGES - During school closure

Select all that apply
☐ Poor or no internet
☐ Inability to complete work
☐ Focus/attention to virtual learning
☐ No access to therapy
☐ Parental communication with school and update
☐ Access to breakfast/lunch
☐ No support services or equipment provided
☐ No counseling or social services

SERVICES RECEIVED - At home during school closure

<table>
<thead>
<tr>
<th>Service</th>
<th>Frequency/Dates</th>
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<tr>
<td>Academic instruction</td>
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<td>Paper packets</td>
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<tr>
<td>Therapy services (speech and/or occupational)</td>
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<td>Other</td>
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CONTACT STEP FOR ASSISTANCE UNDERSTANDING YOUR RIGHTS AND HOW TO ADVOCATE FOR YOUR CHILD

tnstep.org 1-800-280-7837 information@tnstep.org